

## Library Board Meeting November 21, 2023

The meeting was called to order at 7:00 p.m.

Members present: Kristy Bower, Kathy Rollins, Joan Rusch, Ruth Gruber, Sam Marohn and Cathy Forst.

Absent: Mary Bell

### Secretary's Report:

The minutes for October were distributed at the meeting and approved as written.

### Treasurer's Report:

The bills for November total \$26,038.03. Sam moved to pay the bills for November and Mary seconded. Motion passed.

In our regular account we have \$209,859.49 and in our reserve account we have \$328,032.95 for a total of \$537,892.44.

We should have About \$55,000.00 left at the end of the year.

### Library Director's Report:

October circulation—12,046

Door Count—3,029

Wireless usage—953

Website visits—3,544

Hoopla Users--576

a. The Friends will sponsor the Spice Club.

- b. According to Library Design we should replace all the carpet with squares or planks.
- c. Gingerbread House decorating is this Saturday, it is always very popular.
- d. The Trombone Quartet will be here December 4<sup>th</sup> and Santa will visit on the 5<sup>th</sup>.
- e. Library Will be closed December 23-26 and close at 5:00 p.m. December 27-29 and closed December 30-January 2<sup>nd</sup> for the holidays.
- f. Carols, Cookies and Cocoa is December 1<sup>st</sup>. (Township Tree Lighting). We will be making ornaments and providing the supplies.
- g. Slat walls for notices were installed in 3 locations in the library. Received many compliments on how good they looked.

**Old Business:**

The Board email has been established. Everyone received a copy of the sign-in and password.

**New Business:**

Salaries and Budget figures for 2024. After discussion the Board directed Cathy to use 2% and 3 % for salaries. Cathy will send these figures to Board members before the meeting.

Meetings for 2024 will remain on the third Tuesday of the month at 7:00 p.m.

Our business completed, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,  
Kathleen Rollins, Secretary

KFR/cpf